

Record of decision taken under delegated powers by a council officer



Title:	Award of contract for "Epsom Downs Primary School SEND Expansion"
Divisions Affected:	Epsom and Ewell
Key Decision:	Yes
Decision taken under delegation by virtue of:	Approval to Procure was granted via Annual Procurement Forward Plan (APFP) 2022/23 Cabinet 21 December 2021

Summary

The existing school accommodation at the Epsom Downs Primary School does not enable the provision of a full statutory educational offer that meets the educational needs of Surrey's most vulnerable pupils who have Special Educational Needs and Disabilities.

The school is forecast to accommodate up to 25 primary aged SEND (Special Educational Needs and Disabilities) pupils spread across 3 per year group in KS1, and 4 per year group in KS2.

The places are planned to be phased in over a period of 3-4 years commencing in January 2024. This contract involves the design and construction of a new building adjacent the main school which will provide high quality modern accommodation facilitating the best learning environment for the new cohort of 25 SEND pupils.

Following a compliant tender exercise, it is proposed to award the contract to City Axis who provided the most economically advantageous tender. The Contract value is £2,365,259.

Decision made

Decision made:

To award a contract for the Epsom Downs Primary School SEND Expansion to City Axis.

Reasons for Decision:

Surrey County Council will ensure that expansion of Epsom Downs Primary School will provide space and suitable learning environment for pupils who have Special Educational Needs and Disabilities.

The procurement route followed is compliant with the Council's Procurement and Contract Standing Orders.

Decision taken by:	Katie Stewart, Executive Director for ETI
Decision taken on (as per the Procurement Report Part 2):	18 December 2023
To be implemented on:	22 January 2024

Alternative options considered

N/A

Summary of any financial implications

Surrey County Councils overall estimated value will be £2,365,259.

Declarations of conflicts of interest

No conflicts of interest have been identified

Consultation/Process Followed

N/A

Background Documents

Exempt:

Procurement Report	Yes
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